

## BOAT Registration Checklist

Please complete a separate checklist for each boat. All fields must be completely filled in.

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Today's Date:	PMB #:	Registered Owner(S) Business Name as Listed on Title:	
Phone:	Email Address:		
1) 2)	1) 2)		
Driver's License State(s):	Expiration Date(s):	Title/Registered State:	Boat Purchase Date:
			FT      IN
Boat Year:	Make:	Model:	Length:
Hull Material Type:	Type of Boat:	Propulsion Type:	Color:
Boat TRAILER – Length		# of Tires – TRAILER	
Please Circle Ownership Type:    Trust      Loan      Clear			
Name of Lessor/ Trust/ Lienholder (Bank):			

Please include a copy of the following (as applicable) with this completed checklist.

All Boats	Boats Transferring From: <b>AL, AK, MT, NH, NM, NC, OK, OR, or SC</b>	<b>All Recently Purchased or Titled within last 6 months</b>	<b>Transferring a Current South Dakota plate</b>
<input type="checkbox"/> Notarized Power of Attorney <input type="checkbox"/> Drivers License (all owners) <input type="checkbox"/> SS Card/ W-2/ 1099 (full SSN) – non-SD license <input type="checkbox"/> Original Title	<input type="checkbox"/> Proof of Sales/ Use Tax Paid  OR <input type="checkbox"/> Current NADA.com "clean retail" value report	<input type="checkbox"/> Sales/Purchase Agreement  OR <input type="checkbox"/> Bill of Sale	<input type="checkbox"/> Current SD Registration
	<b>Boats with Lien(Loan)</b>	<b>Boats In a Trust</b>	
	<input type="checkbox"/> Title Request Form (must be sent to lienholder) Sales/Purchase Agreement or Bill of Sale	<input type="checkbox"/> First and Last Page of Trust  EIN or SS Card/ W2/ 1099 (full SSN) – as applicable to trust	

Please email completed checklist and supporting documents to [Americas.Mailbox@gmail.com](mailto:Americas.Mailbox@gmail.com) or fax to 605-202-7311. Please be sure to include your PMB# and last name in the subject line or on the cover sheet.

\*Additional documents may be needed upon review.\*